Onboarding

Simplify complex paperwork, improve data accuracy, and get new hires focused on their job faster.

The first few days of an employee's job are critical to setting them up for success. Unfortunately, new hire paperwork and formalities can bog down the process and lead to lower employee productivity and satisfaction. {Company Name} Employee Onboarding provides a simple, step-by-step process that can be completed on any device, from anywhere. Say goodbye to paper forms and dramatically reduce the time needed to accurately capture employee data.

Paperless Onboarding
New employees can quickly complete required employment forms, view faculty and organization charts, watch videos, and more.

Employee Self-Service
The Employee Portal allows new employees to access forms, videos, calendars, policies, and benefit information at any time.

Custom Onboarding Workflows
Create custom onboarding plans for both new hires and internal movement of employees from one position to another.

Securely Track Documents
All forms and documents are securely tracked and stored electronically. Digital signatures can be easily captured for complete and auditable records.